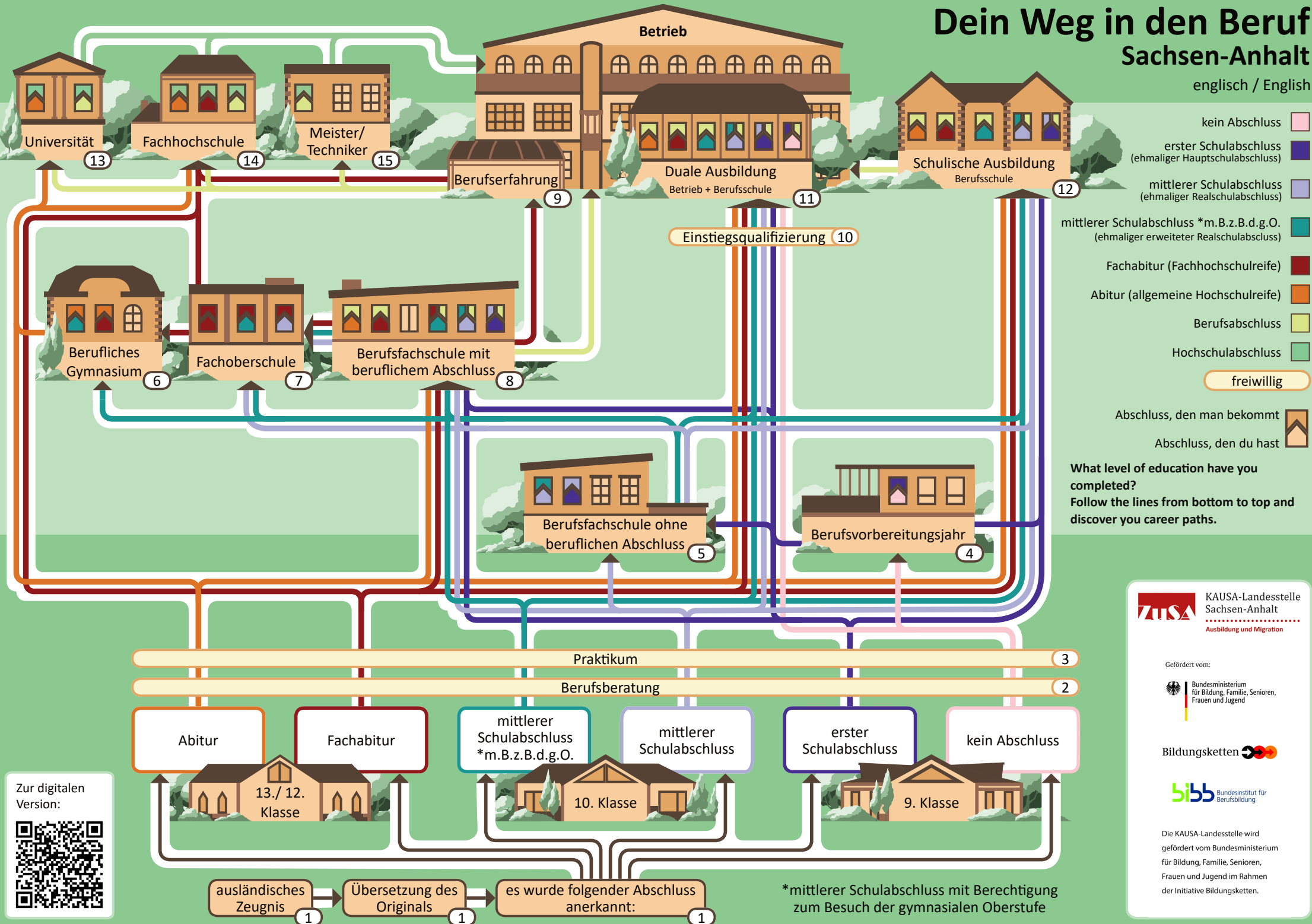


# Dein Weg in den Beruf Sachsen-Anhalt

englisch / English



Zur digitalen Version:



## 1) Recognition of foreign certificates:

- Have your foreign certificate (original) translated by a state-certified interpreter
- Obtain a certified copy of the original
- Submit the documents for recognition to the State School Authority (Landesschulamt)

## 2) Career guidance (Berufsberatung)

It is possible to obtain information about the various professions from the relevant authorities. For example at:

- Federal Employment Agency (Agentur für Arbeit)
- Chamber of Industry and Commerce (IHK), Chamber of Crafts (HWK), Chamber of Agriculture, and other relevant bodies
- Youth Employment Agency (JBA)

## 3) Internship (Praktikum)

- Goal: get to know a company and a profession, gain practical experience
- Duration: individual

## 4) Preparation year (Berufsvorbereitungsjahr = BVJ)

- Goal: support for young people who have not yet obtained a school-leaving certificate and have not yet fulfilled compulsory schooling
- Language level: A1; if language skills are lower: pre-vocational year with a language focus (BVJ-S)
- Duration: 1 year
- Qualification: basic school-leaving certificate possible
- Special feature: basic education and career orientation

## 5) Vocational school without vocational qualification (Berufsfachschule ohne beruflichen Abschluss)

- Goal: preparation for vocational training
- Requirement: first school-leaving certificate
- Language: B2 or a school-leaving certificate obtained in Germany
- Duration: 1 year
- Qualification: intermediate school-leaving certificate, or extended intermediate certificate with corresponding grades
- Special feature: no vocational qualification

## 6) High School (Berufliches Gymnasium)

- Goal: general qualification for university entrance (Abitur)
- Requirement: intermediate school-leaving certificate with eligibility to attend the upper level of secondary school (condition: under 18 years of age; if a vocational qualification has been completed, the age limit is raised to 25 years)
- Language: B2
- Duration: 3 years; transfer from technical college is possible
- Qualification: Abitur
- Special feature: Abitur offered in different fields of study/focus areas

## 7) Technical College (Fachoberschule = FOS)

- Goal: entrance qualification for Polytechnics
- Requirement: intermediate school-leaving certificate or completed vocational training and a placement/internship in the same field
- Language: B2
- Duration: 1–2 years
- Qualification: Vocational Baccalaureate Diploma (Fachhochschulreife)
- Special feature: school and internships in the first year; in the second year only school-based learning

## 8) Vocational school with vocational qualification (Berufsfachschule mit beruflichem Abschluss)

- Goal: official vocational qualification
- Requirement: basic school-leaving certificate or intermediate school-leaving certificate
- Language: B2 or a school-leaving certificate obtained in Germany
- Duration: 2–3 years
- Qualifications: vocational qualification, school-based part of the Vocational Baccalaureate Diploma, extended secondary school-leaving certificate (mittlerer Schulabschluss mit Berechtigung zum Besuch der gymnasialen Oberstufe)
- Special feature: includes internships; further training or university studies possible afterwards

## 9) Professional experience (Berufserfahrung)

- With at least 3 years of professional experience after completing vocational training and passing an aptitude test / probationary studies, university studies are possible.

## 10) Entry qualifications (Einstiegsqualifizierung = EQ)

- Goal: transition into vocational training
- Requirement: internship agreement
- Duration: at least 4 to a maximum of 12 months
- Special feature: long-term internship supported by the Federal Employment Agency, including social insurance coverage

## 11) Dual apprenticeship (duale Ausbildung = Schule + Betrieb)

- Goal: learn a profession
- Requirement: physical, mental, and professional suitability as required by the training company
- Language: B1 (B2 preferred)
- Duration: 2–3.5 years
- Qualification: vocational qualification (IHK, HWK, Chamber of Agriculture), subject-specific university entrance qualification
- Special feature: employment contract with a company, practical training in the workplace, salary, and good long-term prospects for remaining with the company (if taken on)

## 12) School-based training (schulische Berufsausbildung)

- Goal: learn a profession
- Requirement: basic or intermediate school-leaving certificate; some schools require tuition fees
- Language: at least B2
- Duration: 1–3 years

- Qualification: official vocational qualification
- Special feature: in some cases, companies for internships must be found independently

## 13) University (Universität)

- Goal: academic education and research
- Requirement: Abitur
- Language: C1
- Duration: Bachelor's degree: 3–4 years; Master's degree: 1–2 years
- Qualification: Bachelor's degree, Master's degree
- Special feature: focus on theory

## 14) Polytechnic (Fachhochschule)

- Goal: academic education with a practical focus
- Requirement: Vocational Baccalaureate Diploma or Abitur
- Language: C1
- Duration: Bachelor's degree: 3–3.5 years; Master's degree: 1–2 years
- Qualification: Bachelor's degree, Master's degree
- Special feature: practice-oriented studies

## 15) Master craftsman (Meister)

- Goal: higher qualification for skilled professionals
- Requirement: completed vocational training and professional experience
- Duration: 1–2 years
- Qualification: master craftsman certificate
- Special feature: possibility to run your own business, train apprentices, equivalent to a bachelor's degree

## 16) Technician (Techniker)

- Goal: further training for technical professions
- Requirement: completed vocational training and professional experience
- Duration: 2–4 years
- Qualification: state-certified technician
- Special feature: more practical focus than the master craftsman qualification, equivalent to a bachelor's degree, with the option to pursue a subsequent master's degree

### Kontakt:

KAUSA-Landestelle Sachsen-Anhalt „ZuSA“  
c/o Ausbildungsverbund der Wirtschaftsregion BS/MD e.V.  
Schwiesaustr. 11 | 39124 Magdeburg  
Tel.: 0391 18613-0 | E-Mail: [info@abv-magdeburg.de](mailto:info@abv-magdeburg.de)  
Webseite: [kausa-sachsen-anhalt.de/](http://kausa-sachsen-anhalt.de/)

Gefördert vom:



Bildungsketten



Die KAUSA-Landesstelle wird gefördert vom Bundesministerium für Bildung, Familie, Senioren, Frauen und Jugend im Rahmen der Initiative Bildungsketten.